



RIKU MUHURY

PERSONAL PROFILE

Motivated and detail-oriented BBA student specializing in Finance, with strong academic knowledge in accounting principles, financial reporting, and organizational management. Skilled in handling data, preparing financial documents, and maintaining accuracy in records. Recognized for leadership capacity, teamwork, and analytical skills. Eager to begin a professional career in the Accounts field, contributing positively to organizational growth while developing expertise in financial management.

Contact

+880 1641-686575

rikumuhury9@gmail.com

chairman gata, west Raozan,
raozan

Skills

- Strong knowledge of Accounting & Finance fundamentals
- Proficient in MS Word, MS Excel, and PowerPoint
- Ability to prepare financial reports and maintain data accuracy
- Good understanding of organizational and analytical responsibilities
- Excellent communication and presentation skills
- Quick learner with adaptability in dynamic environments
- Teamwork and leadership capability
- Problem-solving and responsibility-taking attitude

Language

- English
- Bangla

Career Objective

To build a career in the field of Accounts and Finance where I can utilize my academic knowledge, analytical ability, and organizational skills to ensure accurate financial reporting and efficient record management. I aim to grow as a professional by contributing to the success of the organization while enhancing my expertise in accounting practices.

Education

- **Bachelor of Business Studies (BBA)**
Finance
Port City International University (Running)
CGPA: 3.80 / 4.00 | Passing Year: 2025
- **Higher Secondary Certificate (HSC)**
Humanities
Raozan Government College
GPA: 2.00 / 5.00 | Passing Year: 2018
- **Secondary School Certificate (SSC)**
Humanities
Raozan Suresh Vidyayatan
GPA: 4.11 / 5.00 | Passing Year: 2015

Experience

○ Experience (Academic & Practical Exposure)

(As a Fresher)

- Completed several academic projects related to financial analysis and reporting during BBA coursework
- Prepared mock balance sheets, income statements, and financial presentations in university assignments
- Assisted in group projects focusing on budgeting, cost analysis, and organizational planning
- Conducted class presentations and case studies on financial decision-making
- Practical exposure in using MS Excel for data entry, calculations, and preparing reports

○ Job Experience :-

Casier fornt desk | 2020-2021

Naf view pathological lab

○ Internship Experience :-

Financial Performance Analysts | 3 Month

Rose Velley International Ltd

Agrabad, Chittagong

○ Organizations Experience :-

Admin | 2021-2022

PCIU Volunteers

PERSONAL INFORMATION

Father's name : Sulal Muhury
Mother's name : Mary Muhury
Date of Birth : 3 Oct. 1999
Nationality : Bangladeshi
Religion : Hindu
Height & Weight : 5 fit 6 inch & 70 kg
Sex : Male
Blood Group : A+(positive)
NID No. : 2854043870
Permanent Address : Chairman Gata, West Raozan, Raozan

REFERENCES

Mrs. Farzana Amin
Chairman
Department of BBA
Port City International University
01913-630761

DECLARATION

I hereby declare that all the information stated above is true and correct to the best of my knowledge