

**RESUME  
OF  
MD. ALAMIN**



**Contact Address**

**Md. Alamin**

1078, Merajnogor, Block-D, Kodomtoli, Rayerbag, Dhaka-1362.

Mobile: 0182-0882579 (whatsapp or Emo) or 01682-090766

E-mail: aalaminsarkerjesan@gmail.com

**Career Objectives**

To work in an environment, where good things are always appreciated which offers a competitive & performance-based environment & nourish the talents. It would be a dynamic & challenging field where I can sit my full concentration & can explore my creativity & performance.

**Employment History**

Institute : ZAMAN POLYTECH LTD.  
Designation : Store In charge & Admin Officer.  
Location of Branch: : Mohammadbag (Rayerbagh, Dhaka).  
Duration : Running.

Institute : Dutch Bangla Bank.  
Designation : Sales Associate.  
Location of Branch: : Mohammadbag (Rayerbagh, Dhaka).  
Duration : 1Year (2021-2022).

Institute : IFIC Bank Ltd.  
Designation : Sales Associate.  
Location of Branch: : Dania (Rayerbagh, Dhaka).  
Duration : 1Year (2019-2020).

**Educational Qualifications**

**Masters of Business Administration (MBA)**

Name of Institute : Bangladesh Islami University.  
Major : Accounting  
C.G.P.A : 3.54 (Out of 4.00)  
Passing Year : 2017

**Bachelor of Business Administration (BBA)**

Name of Institute : Bangladesh Islami University.  
Major : Accounting  
C.G.P.A : 3.53 (Out of 4.00)  
Passing Year : 2015

**Higher Secondary Certificate (H.S.C)**

Name of Institute : Dania University College.  
Major : Business Studies.  
G.P.A : 4.10 (Out of 5.00)  
Board : Dhaka.  
Passing Year : 2011

## Secondary School Certificate (S.S.C)

Name of Institute : Haji Shariat Ullah High School.  
Major : Business Studies.  
G.P.A : 3.88 (Out of 5.00)  
Board : Dhaka  
Passing Year : 2009

## Training Summary

- I have completed an internship program at Bangladesh Commerce Bank Limited, Merajnar Branch, Dhaka (1<sup>st</sup> October 2015- 31<sup>st</sup> January 2016).
- I have completed 6-month course of computer basic fundamentals at Ramp Computer Academy, Dhaka.

## Computer Proficiency

Microsoft Word, Microsoft Excel, Microsoft PowerPoint, E-Mail operations, Internet Browsing etc.

## Language Proficiency

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High

## Interests

Cricket, Football, Listening Music & Debating.

## Personal Information

1. Name : **Md. Alamin**
2. Father's Name : Md. Julhas.
3. Mother's Name : Amena Begum
4. Home District : Dhaka.
5. Date of Birth : 08 April 1994.
6. Height : 5'-6"
7. Religion : Islam.
8. Nationality : Bangladeshi.
9. Marital Status : Married.
10. Blood Group : AB '+' (Positive)

## References

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| (i) Prof. Dr. Md. Arshed Ali Matubbar<br>Chairman<br>Department of Business Administration<br>Bangladesh Islami University<br>Mobile: 01715049540 | (ii) Md. Rony Sarker<br>Senior Executive<br>Dutch-Bangla Bank Ltd.<br>Mobile: 01919-100750 |
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**Applicant's Signature**

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